



## ARTIST REGISTRY APPLICATION

### INFORMATION & INSTRUCTIONS:

#### **What is the Fort Worth Public Art (FWPA) Artist Registry and how is it used?**

The Artist Registry provides art and design professionals an opportunity to express their interest in working on public art projects in Fort Worth by allowing them to submit contact information and images, which serves as a resource for our artist selection processes. The artist Registry will be used by Fort Worth Public Art to select art and design professionals for all Fort Worth Public Art projects. The Artist Registry is also available as a resource to the public.

#### **Who is eligible to apply?**

The Artist Registry is non-juried and open to all art and design professionals with the exception of employees of the Arts Council of Fort Worth and Tarrant County and the City of Fort Worth.

#### **What happens to my images?**

Images become the property of Fort Worth Public Art for use in selection processes; however, artists remain the sole copyright owners of the images. Additionally, artists are encouraged to replace and/or update images annually.

#### **Required Applicant Information:**

- Artist Registry Form
- Current Resume or Curriculum Vitae (*6 page maximum*)
- Up to 20 Digital Images saved onto a CD (*see guidelines on page two*)
- Corresponding Image Identification Sheet and Image Contact Sheet (*thumbnails of the images being submitted with a brief description and budge of each*)
- Current Artist Statement that briefly characterizes your artwork and interest in public art (*optional*)
- Self-addressed envelope with sufficient postage for potential return of materials

**If you have any questions or comments, please feel free to contact us. Send all materials to:**

Fort Worth Public Art  
Attn: Artist Registry  
1300 Gendy Street  
Fort Worth, TX 76107

P: 817.298.3027 f: 817.298.3067

E: [talkto@fwpublicart.org](mailto:talkto@fwpublicart.org)

[www.fwpublicart.org](http://www.fwpublicart.org)

**GUIDELINES FOR SUBMISSION OF IMAGES:**

*Images that do not adhere to the Fort Worth Public Art Artist Registry guidelines will be returned.*

Burn images to a CD and send to Fort Worth Public Art with the required paperwork. PDFs and Word Documents may also be saved to the CD rather than sending in hardcopies.

Images of your art and design projects are the means by which you show your work. Therefore, the images must be of good quality and free of visual obstructions. A black, white, or gray background usually presents the work with the least interference. Additionally, images should be selected very carefully representing the scope of your work, especially including public art projects and recent work.

**Quick Guidelines for Digital Images**

1. Image format:
  - **JPG:** Depending on the tool used, quality/compression setting should be within one of the following ranges:
    - High – Maximum
    - 8 – 10
    - 75% - 85%
  - **TIF:** Flatten image if necessary
    - ***Do not*** send layered images.
    - Image Compression: LZW
2. Crop images to remove borders.
3. ***Do not*** incorporate text on images or use PowerPoint presentations.
4. Touch up the image only to remove glare, dust and other visual distractions.
5. RGB color (do not send CMYK images)
6. Scaling: **Landscape images:** Width 1000 pixels and allow height to scale proportionally.  
**Portrait images:** Height to 700 pixels and allow the width to scale proportionally  
(***Do not*** let the width exceed 1000 pixels and height exceed 700 pixels)
7. DPI: No more than 72 dpi



## ARTIST REGISTRY FORM

### PERSONAL INFORMATION:

Title: \_\_\_\_\_ Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

URL: \_\_\_\_\_

Web: \_\_\_\_\_

Please assist us and the City of Fort Worth in our efforts to promote diversity in our programs by providing your race and gender. It will be used only for statistical purposes, not as a factor in artist or artwork selection.

<u>ETHNICITY:</u> <i>(Please circle one)</i>				<u>GENDER:</u>
White	African-American	Alaskan Native	Asian	Male
Hispanic	American Indian	Pacific Islander	Other	Female

### SECONDARY ADDRESS / STUDIO INFORMATION:

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### OCCUPATION:

Organization: \_\_\_\_\_ Position: \_\_\_\_\_

### ARTS PROFESSIONAL: Circle all that apply *(if applicable)*

- |                  |                     |                 |                |
|------------------|---------------------|-----------------|----------------|
| Architect        | Arts Administrator  | Artist Agent    | Art Consultant |
| Art Coordinator  | Art Critic          | Art Historian   | Collector      |
| Conservator      | Curator             | Designer        | Educator       |
| Gallery Director | Landscape Architect | Museum Director | Other          |

**GALLERY / AGENT INFORMATION:**

If affiliated with a gallery that will be providing Artist Registry Materials please list below:

Gallery Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Web: \_\_\_\_\_

All inquiries about your art should be sent to: \_\_\_\_\_ You \_\_\_\_\_ Gallery / Agent

**PRIMARY FOCUS AND MEDIUM:** Circle all that apply

<p><u>PAINT / DRAWING</u></p> <p>Acrylic Encaustic Mixed Media Oil Watercolor Graphite</p>	<p><u>APPLIED ARTS</u></p> <p>Ceramic Fabric Glass Mosaic</p>	<p><u>SCULPTURE</u></p> <p>Bronze Concrete Plastic Steel Stone Wood</p>	<p><u>FILM</u></p> <p>Photography Video</p>
<p><u>SPACE</u></p> <p>Architecture Environmental Earthworks Furniture Landscape Architecture Light</p>	<p><u>DESIGN</u></p> <p>Animation Graphic Design Illustration</p>	<p><u>TECHNOLOGY</u></p> <p>Digital Electronic Sound Web</p>	<p><u>OTHER</u></p> <p>Please Specify:</p>

Please feel free to expand on any of the above

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Have you completed a public art project? \_\_\_\_\_ No \_\_\_\_\_ Yes

If you have public art experience, would you be willing to serve as an artist mentor?

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Not Applicable

Would you consider participating on a design team (e.g., collaborating with other artists, design professionals, etc)?

\_\_\_\_\_ Yes \_\_\_\_\_ No

PLEASE PROVIDE A TYPED CORRESPONDING IMAGE IDENTIFICATION SHEET. BELOW IS AN EXAMPLE OF THE INFORMATION THAT IS REQUIRED.

1. Name _____
Title _____ Date _____ Medium _____
Dimensions (HxWxD) _____ Location _____
Brief description of work _____
Complete the following if the image is an example of a public art commission:
Commissioning Entity _____
Location Address _____ City/State _____
Year Commissioned _____ Year Completed _____ Budget \$ _____

**The following registry materials must be included for consideration:**

- Application Form
- Resume (no more than 10 pages)
- Up to 20 Images (Digital Format only) see Guidelines for Submission on the previous page
- Corresponding Image List and Image Contact Sheet
- 3 References

**Please send all information to:**

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