



Community ID: Public Art in Neighborhoods Process and Guidelines 2011

ELIGIBILITY

Community Groups from Council Districts 2 & 9 shall be eligible to apply for a CID project in 2011

Applicant Groups:

- Permitted one (1) application per eligible year
- Must be a neighborhood association, homeowner's association, community group, or nonprofit organization (Individuals may not apply)
- Must have a membership of at least 10 people
- Must reside within the city limits of Fort Worth and near the proposed site
- (Optional) Must submit a fundraising plan as part of the application.

Site Eligibility:

- Must be located on City-owned property
- Must be developed
- Must be visible and accessible
- Each community group permitted to nominate one (1) site per eligible year

Site Examples:

- A park with existing trails and /or other improvements
- A traffic island with curb cuts and sidewalks
- Interior/ exterior of a branch library, community center or other City-owned building

RESPONSIBILITIES

Community Group *Liaison's Roles and Responsibilities:

- Must attend one Mandatory CID Orientation Workshop
- Participate in the artist selection process
- Coordinate community meetings about the project, as needed
- Relay information to and from the entire community group
- Working with FWPA to plan the artwork dedication ceremony and raise funds for event expenses

**A community group liaison may not include City of Fort Worth and Arts Council employees or a Fort Worth Art Commissioner. Art Commissioners currently serving who live in the eligible Council Districts will be unable to assume a position on the CID Review Panel*

FWPA Program's Role and Responsibilities

- Facilitate artist selection process for awarded CID projects
- Arrange presentation of the project for City boards and commissions
- Act as Liaison with the community group, artist, and affected City staff
- Manage CID project contracts to ensure successful and timely completion
- Guiding the dedication ceremony in terms of protocol and logistics
- Maintain the commissioned artwork as part of the FWPA Collection

CID REVIEW PANEL COMPOSITION

Voting Members

- Three (3) Art Commissioners and
- Two (2) Arts Professionals, where one may be a local historian

Non-Voting Advisors

- A representative from the affected city department responsible for the site
- Impartial community members appointed by the affected City Council Members

CID REVIEW PROCESS

CID Orientation Workshop

- In order to apply, community group's contact person must attend one workshop. Attendees shall sign-in and identify the community group they represent.

Application Submission

- All complete applications that meet eligibility requirements and received by the deadline shall be reviewed by the CID Review Panel, council member appointed advisor and City staff.

City Site Approval

- A list of eligible sites reviewed and approved by the city of Fort Worth will be provided for site selection assistance. Should a group wish to nominate a site not listed, FWPA will assist groups in obtaining site approval. *This process must be complete prior to the application deadline.*

CID Review Panel Meeting #1

- Each applicant group's liaison will make a brief presentation to the CID Review Panel (*5 minutes maximum*).

Evaluation

Applications will be ranked based on the information provided in the applications and presentations using the following criteria:

- SITE: Current Use/ Accessibility/ Suitability/ Feasibility 80%
- COMMUNITY GROUP: Support/ Effectiveness/ Capacity 20%

After further deliberation, the CID Review Panel shall select at least two applicants from each Council District as finalists.

Community Group Grace Period

Applicant groups selected as finalist shall be given a two week grace period to submit any additional information requested by the CID Review Panel.

CID Review Panel Meeting #2 (May 2011)

- The CID Review Panel, and advisors, will tour the finalist's sites to make a final recommendation of awardees (ideally one per Council District)

Fort Worth Art Commission (June 2011)

- Approval of the CID Review Panel's recommendation of awardees

Project Budgets

Awards for individual projects are up to \$50,000 each.

CONDITIONS FOR APPROVAL

- Awarded community groups will be required to enter into a contractual agreement with the Fort Worth Public Art program prior to fabrication of the artwork.
- Awarded groups must assist with planning the dedication event and cover hard costs of ceremony
- CID Review Panel has the authority to reject an application nomination due to ineligibility
- The City of Fort Worth has the authority as to the acceptance, approval, placement, and location of a CID public art project.